MASON RUN HIGH SCHOOL
SCHOOL BOARD MEETING
MINUTES

East Columbus Drop Back In, (an Ohio Not for Profit Corporation), Trade Name: Mason Run High School (the "School"), held a Board Meeting on July 30, 2015 (the "meeting").

Board Members in Attendance:
Anthony Forte, Chairman
Kimberly Gibson, Vice Chairwoman
Desmond Bryant
Cynthia Rees
Stefan T. E. Thomas

Guests in Attendance:
Joe Palmer, Vice President of Development, Cambridge Education
Karen Wachter, Director Curriculum & Instruction, Cambridge Education
John Risner, Regional Director of Operations, Cambridge Education
Thomas Rogan, Program Director, Central High School
Jason Knight, Program Director, Mason Run High School
Jason McMillin, Fiscal Officer, Massa Financial Solutions
Christopher Burch, Legal Counsel, Callender Law Group
Anne Trakas, School Board Liaison, The Callender Group
Emmy Partin, Project Research Manager, The Callender Group
Sean McCarter, Law Office Sean A. McCarter, Attorney

1. **Call to order**
   The meeting was called to order at 6:26 p.m. by Chairman Forte. The Chairman noted a quorum was present.

2. **Approval/Adoption of minutes from the June 18, 2015 Board meeting**
   The minutes from the June 18, 2015 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. Rees to adopt the minutes from the June 18, 2015 Board meeting without amendment, seconded by Mr. Bryant, the Motion passed by unanimous affirmative vote.

Roll Call: Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

3. **Reports and Updates**

a. **Operator Report (EdisonLearning)**

Mr. Palmer gave the Operator Report. There was discussion regarding the preparation of the School's location at 901 S. James Road, and the Certificate of Occupancy is anticipated. Enrollment trailer will be placed at the location in about two weeks. Furniture delivery is anticipated the following week. Opening of the School is anticipated for August 24, 2015.

Mr. Rogan contributed to the Operator Report. Recruiting efforts include library events and community center outreach; attendance at the Wyland Park Community Festival, a ticket drop, and other events anticipated to help increase enrollment. Recruiting efforts also include daily canvassing of the area, billboard placement and a ticket drop event. Direct mail drops are planned weekly until the School meets enrollment target. There was discussion regarding a possible basketball tournament sponsorship. Approximately 10 completed applications are currently on file for the School.

Discussion continued regarding staffing, safety training, and security for the School. The School is in search of an Intervention Specialist at this time. Professional development, classroom issues and safety and how to work with curriculum were items discussed as well.

b. **Sponsor Report (ERCO)**

No representative present for the meeting.

c. **Treasurer Report (Massa Financial)**

Mr. McMillin gave the Treasurer Report. The School received funding according to the prior year's FTE. The School ended the academic year at approximately 38 FTEs. Adjustments may need to be made after all obligations from the previous year are received and addressed. The School will receive funding based on last year's ending FTEs until live data is reported. The School's previous management company, EdisonLearning, will be paid a management fee, if applicable, when obligations from the previous school year are satisfied.

d. **Legal Update (Callender Law Group)**

Mr. Burch gave the Legal Update. School staff is encouraged to reach out to the legal team if assistance with Opening Assurance requirements was needed. There was discussion regarding bills in the legislature that could affect community schools.

Ms. Partin gave the legislative update. Policy changes were not included in HB 64. The vehicle for charter reform is anticipated to be HB 2. Discussion commenced regarding items anticipated for inclusion in HB 2, including accountability for sponsors and operators. There was discussion regarding the difference in funding between traditional city schools and community schools, and advocation for funding parity.

Mr. McCarter contributed to the Legal Update. There was discussion regarding lease termination for the Hilton Corporate Drive facility. Rent for the period July 1 through October 31, 2015 will be paid by the new operating company; the rent termination fee paid by the previous management company, EdisonLearning. The termination letter and check have been delivered to the landlord. Occupancy of the space ends October 31, 2015, is not anticipated that there would be a need for use of the facility after that date. There was discussion regarding Mr. McCarter's service to the Board, including assistance with agreements and facilities negotiations. Barring additional issues, Mr. McCarter's services may not be needed beyond the next month.

4. **New Business**

A discussion took place regarding legislation that may be considered by the General Assembly that could affect community schools. There was discussion regarding funding and attendance tracking for community schools versus traditional public schools, and the possibility of forming a Board committee for further review of this topic. Upon Motion duly made by Ms. Rees to work with legal counsel to determine how best to advocate for parity of attendance tracking and funding for community schools, seconded by Mr. Bryant, the Motion passed by unanimous affirmative vote.

Roll Call: Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

Discussion, Sports and Athletics Programs for Student Enrichment

This topic will appear under 'Old Business' on the August meeting agenda. The Board desires to improve the quality of the education experience and increase student retention by offering programs for student enrichment.

5. **Old Business**

Board Meeting Schedule for the 2015/2016 Academic Year

The Board Meeting Schedule for the 2015/2016 Academic Year was brought forward for consideration by the Board. A discussion was had. It was recommended to change the August meeting date from August 20th to August 27th. The time and location remain the same: 6:15 p.m. at 4707 Hilton Corporate Drive, Columbus. Upon Motion duly made by Ms. Gibson to hold the next regular Board meeting on August 27, 2015 at 6:15 p.m. at 4707 Hilton Corporate Drive, Columbus, seconded by Mr. Bryant, the Motion passed by unanimous affirmative vote.

Roll Call: Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

Board Liaison Trakas was asked to send the meeting notice to interested parties, and a reminder for building access for the Board's earlier meeting.

The full Board Meeting Schedule for the 2015/2016 Academic Year will appear under 'Old Business'on the August 27, 2015 meeting agenda.

6. Date/Time/Location of next Board meeting: August 27, 2015 @ 6:15 p.m. 4707 Hilton Corporate Drive, Columbus, OH 43232.

7. Adjournment

There being no further business before the Board, upon Motion duly made by Mr. Thomas to adjourn the July 30, 2015 meeting of the governing board of Mason Run High School, seconded by Ms. Rees, the Motion passed by unanimous affirmative vote. The meeting was adjourned at 7:21 p.m.

Roll Call: Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

<u>APPROVAL AND ADOPTION OF MINUTES</u>

The Motion to approve and adopt the Minutes from the July 30, 2015 Board meeting of Mason Run High School with / without amendments made by

__________________________, seconded by __________________________.

ROLL CALL:

Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman			
Desmond Bryant			
Kimberly Gibson			
Cynthia Rees			
Stefan T. E. Thomas			

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Anthony Forte, Chairman
Mason Run High School